



## MOUNT BARKER HIGH SCHOOL

### HMIEC2

All booklist enquiries should be directed to Lighthouse Books – [booklist@lighthousebooks.com.au](mailto:booklist@lighthousebooks.com.au) Please include details of your student name, school and year level in your email enquiry.

Online ordering will commence from **14/11/22**

Family orders are available with option for Bpay and Credit Card payments

Toll Ipec is our courier for delivery to your nominated address. Deliveries via Australia Post to a PO Box is no longer available. Please advise an alternate delivery address.

Student First Name \_\_\_\_\_ Student Surname \_\_\_\_\_

Parent Full Name \_\_\_\_\_

Parent Address \_\_\_\_\_

Postcode \_\_\_\_\_ Phone (Home) \_\_\_\_\_

Phone (Work) \_\_\_\_\_ (Mobile) \_\_\_\_\_

Email Address for all enquiries and invoices \_\_\_\_\_

#### DELIVERY INSTRUCTIONS

Delivery Address \_\_\_\_\_

Please specify delivery details, eg leave under pergola etc. \_\_\_\_\_

#### Please indicate method of payment below

Cheque  Cash Please debit my  MasterCard  Visa

Card Number

Expiry Date \_\_\_\_ / \_\_\_\_ Card CVN

Cardholder's Name \_\_\_\_\_

Signature \_\_\_\_\_ Phone Number \_\_\_\_\_

Please return this booklist by post to - PO Box 257 WELLAND SA 5007

or order on-line at [www.lighthousebooks.com.au](http://www.lighthousebooks.com.au)

**If using this form, please place a cross in the box next to the items you require**

Qty	<input checked="" type="checkbox"/> Description and Comment	Price	Total
<b>*GENERAL STATIONERY</b>			
1	<input type="checkbox"/> Eraser Staedtler School Large	\$0.35	\$0.35
4	<input type="checkbox"/> Glue Stick UHU 40 GM	\$2.50	\$10.00
1	<input type="checkbox"/> Markers Texta Nylorite TX200/12s	\$2.60	\$2.60
1	<input type="checkbox"/> Pencil Case Tartan 1 Zip 260x345mm	\$2.10	\$2.10
3	<input type="checkbox"/> Pencil HB Copperplate	\$0.60	\$1.80
1	<input type="checkbox"/> Pencils Coloured Columbia Coloursketch 12 pack	\$2.40	\$2.40
1	<input type="checkbox"/> Ruler Clear Plastic Staedtler 30cm	\$0.80	\$0.80
1	<input type="checkbox"/> Scissors 215mm Rubber Soft Grip Premium SG215	\$3.15	\$3.15
<b>BOOKS</b>			
2	<input type="checkbox"/> Book Lined 8mm 96 Page Exercise	\$1.40	\$2.80
4	<input type="checkbox"/> Book Scrap Mega 335x240mm 64 Page 100gsm	\$1.50	\$6.00
1	<input type="checkbox"/> Folder Display 20 Pockets Red A4	\$1.65	\$1.65
1	<input type="checkbox"/> Folder Display 20 Pockets Royal Blue/Navy A4	\$1.65	\$1.65
	<b>Admin Fee</b>		<b>\$12.95</b>

**PARENT/GUARDIAN SIGNATURE:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

*(Please make a copy of this order for your future information)*

Please follow the instructions below for online ordering.

**Go to [www.lighthousebooks.com.au](http://www.lighthousebooks.com.au)**

**NEW\*\* You will be required to register to create your account. Click Register and an email with a link will be sent to you. Click on the link to verify your email address and then login to continue.**

**You only need to register once regardless of how many children you are ordering for. Once registered you select login for all future visits to the site.**

Select your SCHOOL and YEAR LEVEL IN 2023

Type in your User ID/Student ID - Students First Name and Last Name up to 12 characters all lower case no spaces.

Type in your **Password** – Student First Name and Last Name up to 12 characters all lower case no spaces.

For security purposes you will be prompted to change this password at the first sign in. Your new password must be at least 6 characters, contain one upper case and one digit.

Keep a note of your chosen password for future visits to the site.

Once you have read the Terms and Conditions select continue.

Some items may have been marked compulsory by your school and will automatically load to your shopping basket.

If applicable select your chosen subjects then continue.

Quantities can be changed using the plus and minus keys.

Click **CHECKOUT**.

Complete personal details including name, email and delivery address – Click **APPLY CHANGES (PLEASE NOTE: No PO Box deliveries and No Pick Up from our office)**

Select payment method, add details then click **PLACE ORDER – Take note of your ORDER NUMBER.**

Once your order has been placed you can download a copy of your invoice.

For alterations to your order simply email [booklist@lighthousebooks.com.au](mailto:booklist@lighthousebooks.com.au) Please include your order number and student name with your instructions.

**PLEASE ORDER CAREFULLY AND ACCURATELY AS STATIONERY IS NOT REFUNDABLE.**

Please note: Prices are an indication only at time of printing and may be subject to change.

**PAYMENT OPTIONS AND FEES**

Payment can be made by credit card at the time of placing your order. (1.5% card fee will apply).

Bpay option is available. Please use the Biller Code and Reference Number as detailed on your invoice.

No other payment options are available.

An administration fee of \$12.95 for a single order and \$18.95 for family orders will be charged at the time of ordering.

**UNPAID ORDERS WILL NOT BE PROCESSED**

**LATE ORDERS**

**Please note changes to the applicable dates.**

Orders not received at Lighthouse Books by the 16th December 2022 will be treated as late orders. Excluding new enrolments. (Students who are not in the database)

Late Orders (after 16/12/2022) will be charged a \$12.95 additional service fee, to cover the costs of additional ordering, packaging and distribution during this peak period.