

2023 Fee for Service (FFS) VET Courses

EXPRESSING AN INTEREST IN A VET COURSE

Thank you for expressing interest in undertaking a Fee for Service VET qualification in 2023.

Please read carefully the information below, which will outline the steps you will need to undertake to formalise your enrolment in this course.

Students will need to complete the relevant application forms and processes for the course that they are applying for.

Fee for Service courses are NOT subsidised. The full amount is to be paid by the parent/caregiver. If the school is invoiced the parent/caregiver will be invoiced in term 2, 2023.

A **VET Commitment to Pay** is required for all courses. This can be found on the school's website.

APPLICATION PROCESS

For students undertaking a Fee for Service VET course outside of the Adelaide Hills Students Pathways (<https://www.ahsps.com.au/>), you will need to go the relevant training provider website, and either apply online or download their application form.

Once you have done this and received confirmation of your acceptance into the course, please email Mr. Nathan Doble Nathan.doble66@schools.sa.edu.au, confirming the following:

1. The name of the qualification (for example: Certificate III in Fitness, Certificate III in Music)
2. The name of the training provider (for example: Clip Joint, TAFE SA).
3. The costs of the course (include both training and consumable as separate amounts—if applicable).
4. The delivery dates of the course (for example: every Thursday 9.00am-3.15pm starting from 10th February 2023).
5. Signed VET Commitment to Pay.

These documents will need to be completed in full and submitted to **Student Services by no later than Wednesday 28th September (Week 10, Term 3), 2022.**

INTERVIEWS

Students should be aware that some training providers and courses, will require students to undertake an interview as part of the application process. Students will be notified of this directly but should be prepared by updating their resume, finding their past school reports and work experience feedback etc.



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SUBJECTS FOR 2023

Timetables for Semester 1, 2023 are usually finalised at the end of term 4, 2022. Upon notification of a student's acceptance into a VET course, families will be responsible for contacting **Curriculum Assistant Principal, Mr. Andrew Dunn** via phone 8391 1599 OR email: Andrew.dunn806@schools.sa.edu.au to discuss any subject withdrawals to accommodate their VET course.

VET WITHDRAWAL

If a student withdraws from a VET course after it has begun, training providers will invoice the family the full amount of the course.

Additionally, students will miss out on SACE credits they would have gained. This will impact their SACE pattern and require additional subjects to be studied.

FFS VET COSTS

FFS courses are not subsidised in Department for Education schools. The following costs apply:

1. Administration fee \$150.00 (invoiced term 2, 2023).
2. Course & Consumable fee (invoiced term 2, 2023). The full amount will be invoiced.
*School card recipients are NOT subsidised. In some cases, Training Companies will invoice families directly.

TIMELINE

Start of Term 4

Fee For Service applications received by the school.

Early/Mid Term 4

Interviews will take place for courses (if applicable).

Mid/Late Term 4

Students will be notified of VET course acceptance.

Should you have any questions about any part of this process, please contact Mr. Nathan Doble, VET & Employment Pathways Coordinator.

Phone: 8391 1599 / 0417 881 277

Email: Nathan.doble66@schools.sa.edu.au

