

Student Action Plan/Checklist

Student Name: _____

Date: _____

As a result of meeting with the VET/Employment Coordinator Nathan Doble I need to do the following:

Research Career Pathways & Apprenticeships/Traineeships

www.skills.sa.gov.au

www.skillsroad.com.au

www.aapathways.com.au

www.australianapprenticeships.gov.au

Discuss School Based Apprenticeship concept with parent/caregiver

Develop Resume (search pro-forma online) that relates to the field of work of interest

Undertake Work Experience in the areas(s) of interest

- You can arrange work experience by seeing the VET/Employment Coordinator to complete a Workplace Learning Agreement Form, make sure all sections are completed and signed, before starting Work Experience.
- Contact employers from your area, local paper, your local shopping centre notice boards or on the internet
- Speaking with parents/caregivers and exploring existing networks/contacts
- Exploring opportunities through friends, their parents, sporting clubs etc

Undertake Industry Aptitude assessment if available (Your VET Coordinator can provide this or www.aapathways.com.au website above)

Pursue Vocational Education & Training courses in relative fields

Undertake Occupational Health & Safety training (white card etc)

Drivers Licence required – place a date on your home calendar for ‘L’s or ‘P’s

Seek casual job – to demonstrate and learn a ‘work ethic’

As you progress through this action plan make another appointment with Nathan (Nathan.Doble66@schools.sa.edu.au) or 0417 881 277