

Application for Bus Travel

Please submit one application per household

		Office Use Only	
Student's Name	Year Level	E/I	Bus Service

Student's Residential Address:

Unit ____ Street No. _____ Street Name _____

Town/Suburb _____ Post Code _____

Postal Address:

Same as Residential Address

PO Box _____ Town / Suburb _____ Post Code _____

Or

Unit ____ Street No. _____ Street Name _____

Town/Suburb _____ Post Code _____

Parent/Caregiver:

Name of Parent/Caregiver _____

Home Phone _____ Mobile Phone _____

Email _____

- The details provided above are accurate.
- I have read and accepted the conditions associated with using the Department for Education bus service which are on page 2 of this application.

Signature _____
Parent/Caregiver

Date ____ / ____ / ____

Conditions of Bus Travel

Approval to use the bus:

All students require written approval from the Principal of Mount Barker High School (or nominee) **BEFORE** using Department for Education bus services in the Mount Barker area.

When a change of bus is required

The Department for Education bus coordinator at Mount Barker High School reserves the right to change a student's bus in the event of bus capacity being exceeded or a bus route being changed.

Overcrowded bus

In the event of bus becoming overcrowded with students who are eligible for travel, all ineligible students will be informed and their permission to travel will be withdrawn.

Bus Rules:

When travelling on the bus all school rules apply as well as the following:

- Sit in the seats provided
- Promptly follow the directions of the driver
- The whole of your body must remain within the bus i.e. no part of the body to protrude from the windows
- Nothing is to be thrown in or out of the bus
- Student behaviour must be such that the bus driver can concentrate on driving safely
- Wait for the bus to become stationary before getting on or off the bus
- Only eat or drink on the bus if approved by the driver. Keep the bus free of litter
- Be at the bus stop at least 5 minutes before the scheduled departure
- All students must be seated whilst travelling and use the same seat throughout the year unless otherwise directed
- Please advise the driver if you wish to get off/on at a different stop temporarily
- Use appropriate language at all times
- Be positive when (and if) interacting with the public
- Avoid any damage to the bus or other student's property.

Penalties for Breaches of Rules:

Breaches of rules can result in suspension from the bus services.

Changing Buses:

If a student wishes to permanently change buses, a new application form is required.

The new place of residence will need to meet the required criteria for the student to remain eligible to use a Department for Education bus to their current school.

A Temporary Change:

If a student needs to temporarily change to an alternative bus route, then a note or email from the parent/caregiver is required at least 24 hours beforehand. A bus pass will be issued only if there is room on the alternate bus service.

Not using the bus in the afternoon:

If a student is not going home on the bus, the student must inform the bus driver in the morning.

Ceasing to use a bus:

If you no longer require the use of the bus service, please inform the bus coordinator at Mount Barker High School.

Change of stop:

Any temporary change of stop requires a note to the bus driver. If the change is to be permanent, the bus coordinator at Mount Barker High School must be notified in writing.

Use of the bus:

Students must use the bus regularly to maintain eligibility to travel on the bus (more than 50% of the time).