



MOUNT BARKER HIGH SCHOOL

Not for ourselves alone

Application for Bus Travel

Please submit one application per household

Table with columns: Student's Name, Year Level, Office Use Only (E/I, Bus Service)

Student's Residential Address:

Unit \_\_\_ Street No. \_\_\_\_\_ Street Name \_\_\_\_\_

Town/Suburb \_\_\_\_\_ Post Code \_\_\_\_\_

Postal Address:

Same as Residential Address

PO Box \_\_\_\_\_ Town / Suburb \_\_\_\_\_ Post Code \_\_\_\_\_

Or

Unit \_\_\_ Street No. \_\_\_\_\_ Street Name \_\_\_\_\_

Town/Suburb \_\_\_\_\_ Post Code \_\_\_\_\_

Parent/Caregiver:

Name of Parent/Caregiver \_\_\_\_\_

Home Phone \_\_\_\_\_ Mobile Phone \_\_\_\_\_

Email \_\_\_\_\_

- The details provided above are accurate.
 I have read and accepted the conditions associated with using the Department for Education bus service which are on page 2 of this application.

Signature \_\_\_\_\_

Parent/Caregiver

Date \_\_\_/\_\_\_/\_\_\_





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## Conditions of Bus Travel

### Approval to use the bus:

All students require written approval from the Principal of Mount Barker High School (or nominee) **BEFORE** using Department for Education bus services in the Mount Barker area.

### When a change of bus is required

The Department for Education bus coordinator at Mount Barker High School reserves the right to change a student's bus in the event of bus capacity being exceeded or a bus route being changed.

### Overcrowded bus

In the event of bus becoming overcrowded with students who are eligible for travel, all ineligible students will be informed and their permission to travel will be withdrawn.

### Bus Rules:

When travelling on the bus all school rules apply as well as the following:

- Sit in the seats provided
- Promptly follow the directions of the driver
- The whole of your body must remain within the bus i.e. no part of the body to protrude from the windows
- Nothing is to be thrown in or out of the bus
- Student behaviour must be such that the bus driver can concentrate on driving safely
- Wait for the bus to become stationary before getting on or off the bus
- Only eat or drink on the bus if approved by the driver. Keep the bus free of litter
- Be at the bus stop at least 5 minutes before the scheduled departure
- All students must be seated whilst travelling and use the same seat throughout the year unless otherwise directed
- Please advise the driver if you wish to get off/on at a different stop temporarily
- Use appropriate language at all times
- Be positive when (and if) interacting with the public
- Avoid any damage to the bus or other student's property.

### Penalties for Breaches of Rules:

Breaches of rules can result in suspension from the bus services.

### Changing Buses:

If a student wishes to permanently change buses, a new application form is required.

The new place of residence will need to meet the required criteria for the student to remain eligible to use a Department for Education bus to their current school.

### A Temporary Change:

If a student needs to temporarily change to an alternative bus route, then a note or email from the parent/caregiver is required at least 24 hours beforehand. A bus pass will be issued only if there is room on the alternate bus service.

### Not using the bus in the afternoon:

If a student is not going home on the bus, the student must inform the bus driver in the morning.

### Ceasing to use a bus:

If you no longer require the use of the bus service, please inform the bus coordinator at Mount Barker High School.

### Change of stop:

Any temporary change of stop requires a note to the bus driver. If the change is to be permanent, the bus coordinator at Mount Barker High School must be notified in writing.

### Use of the bus:

Students must use the bus regularly to maintain eligibility to travel on the bus (more than 50% of the time).



Government  
of South Australia

Department for Education